

ALL HANDS ON DECK! BE A ROOM REP!

Being a Room Representative (RR) is an incredible way to stay connected to your child and the activities in their classroom, get to know other parents, and to help make a difference in the lives of our students. Each class K-5 will have Room Representatives. There will be a "Head" RR that will act as the liaison between PTA/Families for Stevenson (FFS) and Teachers to the parents in their classroom. RRs do not have to be non-working parents. RRs can do most of the responsibilities from home on their own time. You do not have to work in the classroom. With a team of RRs, responsibilities can be divided up. This will make the job doable and fulfilling.

Responsibilities vary but may include the following:

- Be the liaison between the teacher, parents, and PTA/FFS.
- Help facilitate camaraderie with parents in the classroom.
- Use e-mail to inform parents of classroom needs or any school updates.
- Use e-mail to inform parents of items that were discussed at the PTA and FFS meetings.
- Encourage classroom parents to join and participate in PTA/FFS.
- Encourage and contact parents to help with upcoming events and fundraisers.
- Contact uninvolved families. Assure them that they are welcome and are needed as active PTA/FFS members.

If you are interested in becoming a RR please fill out the information below and return it to the front office, your child's teacher, or preferably e-mail Maria Laperriere at: ptaroomrep@gmail.com with the information below by Friday, August 17th. Those interested in being the class **Lead RR**, please also let Maria Laperriere know by Friday, August 17th.

The RR orientation meeting will be on Thursday, August 23rd from 8:30-9:30AM. Location will be e-mailed before the meeting.

Room Representative Form

Please contact Maria Laperriere at: ptaroomrep@gmail.com with any questions.

Room #: _____ Teacher: _____

Child's Name: _____ Your Name: _____

Phone Number: _____ E-Mail Address: _____

Stevenson Elementary

PTA

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