



# FFS MINUTES

## Combined FFS/PTA Association Meeting

A combined association meeting of the Families for Stevenson Booster Club and the Parent/Teacher Association was held in Burbank, California on September 15, 2016. The FFS portion of the meeting convened at 6:38pm with President, Martha Bellomy, presiding.

### Call to order

#### *Introduction of the FFS Board Members in Attendance:*

- Martha Bellomy, President
- Wendy Marmo, Treasurer
- Lauren Koenig, Secretary
- Stacy Payton, Director of Fundraising
- Claudia Hunsaker, Director of Communications

#### Presidents Report: Martha Bellomy

- BSBA Update - they are updating their compliance through the monthly meetings that officers are encouraged to attend. BSBA is going to start attending the PTA "lets talk" meetings to increase continuity and partnership
- Attended a meeting of Burbank Arts for All (BAFA, we apply for many grants through this organization). Because of BAFA the Burbank School district is now paying close attention reviewing what different schools are doing for the arts and studying the impact on student well being and performance. Long term goal is to potentially apply these lessons district wide.
- BUSD has new Recording Rules of any performance. No performances are allowed to be recorded, due to copyright infringement issues of the music. For FFS this impacts a choice on the family giving campaign and we are looking into possible alternatives.

#### Treasurer's Report: Wendy Marmo

- Audit Report: Monica Rangel
  - Audit was in order, everything was correct, no recommendations for any corrections

#### Monthly Report:

- Income total so far this year is \$8,267.06, mostly due to the Family Giving Campaign
- Back to School Picnic projected income was \$0 (break even), but the actual result was negative. We should have come to the board to approve the change in projected expenses but there was no time prior to the event. The event income was \$290, but the expenses were \$805. Next year our numbers will be more accurate so this outcome can be avoided.
- Expenses year to date for the fiscal year are \$43,712.98, this high number is due mostly to all the expenses paid out over the summer, including the one time investments such as the technology donated.



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### Old Business

Minutes from the August 18, 2016 joint association meeting

- A few things were reported inaccurately during the treasurers' report:
  - the dine-outs income was supposed to be reported as \$1900.
  - expenses for the parent mixer were reported with the intent to total \$3000
- \* *Motion was made by Martha Bellomy and seconded by Claudia Hunsaker to approve the Association Meeting Minutes from August 18, 2016 as presented at this meeting. The motion was carried.*

*Family Giving Campaign Update - Stacy Payton, its going great, donations so far total around \$10,000*

Parent Mixer - very successful, generated approximately \$2500, both from FGC donations and raffle tickets

Calendar Update:

- Fall Daughter Event update - date has been changed to Saturday November 5, 2016 from 6-8:30pm, details to follow

### School Business - Ms. Desiderio

- TEAL - Teachers are getting Visual Arts and Performing Arts Training
- Picture Day - September 23rd
  - New format, Fall & Spring, September 23rd & March 30
  - New photography company - they will also be doing the yearbook where there is a specialty photo option where the photo "comes alive", will be about 100 pages, but the cost will be about the same
- After School Enrichment Performance Show
  - Evening Performance Classes November 17, 5:30-6:15pm
- Discussions about the before school "Walk and talk" time. It is a BUSD school wide policy.

### New Business

Fundraising

- BAFA Grants - Stacy Payton
  - 2 separate grant cycles, deadline #1 was today, 3 grants were submitted.
  - One was from Anne Askerneese.



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- Sophie has applied for a partial grant for Dancing through visual arts.
- The third is for an additional 12 weeks of dance for the stepping stones program.
- Dine-Outs - Stacy Payton
  - We will do them every other month. 1st one will be September 28th at Hook Burger at the Empire center. Paper copies of the dine out will not be required this time.

### Events

- Fall Daughter Event - new date & time:
  - Saturday November 5th, 6-8:30pm
  - Chairs: Ana Laura Ciocci & Jodi Karp
    - Committee Meeting - Monday 9/26, after drop off
- In-School dance final show - during school hours
  - Wednesday 12/14
- Talent Show - March 3rd & 4th
  - Chair: Karen Matchinga
    - Vision will be well planned and streamlined. Will have music well before hand.
    - Kickoff adults only planning party, October 1st, come up with 3 ideas then kids get to vote on what they want, 10/10 will announce the theme
    - They will have 7 weeks to put their routine together
    - Each child will have 4 rehearsals
    - 1 dress rehearsal and 2 shows
- Stevenson Rocks! Festival & Silent Auction
  - Updated Date: Friday, April 21st
  - Silent Auction Chairs - Shelby Bowne & Karen Gainer (Stacy Payton speaks on their behalf)
    - Still looking for silent auction volunteers, the sign up sheet is passed around
  - Festival Chair- Position Open

### Other

- In-School Dancing Update - going very well, progress is great
- Volunteers and Chairs always needed!



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FFS portion of this Meeting adjourned at 7:31pm on September 15, 2016 by President Martha Bellomy

Lauren Koenig  
Secretary, Families For Stevenson Booster Club  
September 15, 2016