

Thursday, August 18, 2016

MINUTES of FAMILIES FOR STEVENSON

Combined Association meeting with PTA

Meeting Date: August 18, 2016

A combined association meeting of the Families for Stevenson Booster Club and the Parent / Teacher Association was held in Burbank, California on August 18, 2016. The FFS portion of the meeting convened at 9:50am with President, Martha Bellomy, presiding.

Call to order

Introduction of the FFS Board Members:

Members in attendance:

- Martha Bellomy, President
- Wendy Marmo, Treasurer
- Lauren Koenig, Secretary
- Karen Gainer, Parliamentarian
- Stacy Payton, Director of Fundraising
- Claudia Hunsaker, Director of Communications

Mission Statement:

“Families For Stevenson enhances the education of our children by providing arts and technology programs that cultivate creative thinking and development.”

* Motion was made by Wendy Marmo and seconded by Jennifer Miguel to adopt the 2016/2017 mission statement as presented at this meeting. The motion was carried.

Treasurer’s Report: Wendy Marmo

Review:

- At the end of last year we had a large carry over of funds, we voted to spend a portion of the carry over on one-time investments instead of ongoing programs. As budget shows, one-time expenses from reserves, auditorium upgrades, drama works program, laptop cart, safe, storage bin.
- Line items were added under income for the parent appreciation events.
- Budget for the Parent Mixer was discussed, it was stated that this event is still very much in the works, the budget was proposed based on preliminary estimates.

Monthly Report:

- Income total so far this year is \$3,034.20. This is almost entirely due to the Family Giving Campaign.

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- Expenses year to date for the fiscal year are \$67,776.27. The high dollar amount is a result of paying it forward for the programs as well as the one time expenses. See report.
- Balance is currently \$20,600
- Note: The fundraising we do this year is to pay for programs for next year.

Budget line items requiring action:

- New: after school enrichment income (a per student enrolled kick back dollar amount), daughter event \$500, dine-outs income increased by \$600 (due to increasing the number of dine-out events), son event increased income, parent mixer income increased.
- Based on new estimates, budget expenses increased for parent mixer (added \$1000 to total \$3000), reduced cost of son event (from \$4000 to a total of \$3000).
- * Motion was made by Jennifer Miguel and seconded by Wendy Marmo to approve name of the daughter and son line items to “daughter event” and “son event”. The motion was carried.
- * Motion was made by Karen Machenga and seconded by Jennifer Miguel to approve the 2016/2017 budget changes as presented at this meeting. The motion was carried.

Old Business

Family Giving Campaign Update - Stacy Payton

- Fundraising- Goal is to begin the year already in the possession of funds needed for programs, and to minimize the need to ask for donations. Family Giving Campaign incentives were introduced, they changed from last year, additionally this year you can choose a blend of benefits that you prefer. Feedback is welcome.
- Grants- asking for help with Grants. Goal is to use the grant money to pay for 12 extra weeks for stepping stone kids. Also trying to find a grant for the GATE program and supplementing visual arts.

Calendar Update:

Stevenson Rocks! Festival & Silent Auction

- Updated Date: Friday, April 21st
- Silent Auction Chairs - Shelby Bowne & Karen Gainer
- Festival Chair- Position Open

School Business

- After School Enrichment Program- Michelle Kugler
 - 3 trimesters, 8-10 weeks each, signups begin tonight at the back to school picnic
 - Responsibility for box tops is being transferred to school
- Picture Day - September 23rd

New Business

In-School Dance Program

Sode School of Performing Arts:

- “Focuses on cultivating creativity, building self-confidence, art integration and uses dance as a problem solving tool.”
- Begins August 31st, 12 weeks; Wed & Fri’s, includes stepping stone, K-5; Dance Final Show Assembly December 16
- Need volunteers for manning the stage

Technology

- Devices- purchase of 15 laptops & 1 laptop cart for all grade levels
- Digital Literacy Curriculum: a standards-aligned, web-delivered, K-5 technology literacy curriculum that contributes to improved student learning outcomes in language arts, math, science and social studies.

Events

Back to School Blues Picnic:

- Tonight from 5:30-7:30 is the Back to School Blues Picnic. There will be food, friends and great music. Signups will be starting for the new after school enrichment programs.
If you would like to volunteer theres still time to help, we could still use 1 or 2 people for help with setup from 3:30-5, either use signup genius or let me know and I will get you in touch with Jay Carter who is chairing the event.

Grandparents Day:

- September 9, new event, picnic, will follow lunch schedule, we will have a digital download for grandparents who are out of town, more to come on this. This will be an inclusive event, if

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grandparents cant make it then other special persons are welcome to attend (parents or other relatives and/or caregivers).

Parent Mixer:

- Claudia and Karen are leading the charge, this is a new event, meeting planned for this next week, raffle a tv, tickets to a musical and hopefully Rams tickets. More info to come!

Other Areas of Interest

- Board Member Position Available-
 - Events Director
 - Looking for Event Chairs
- Kinder Liaisons are Claudia Hunsaker and Andrea Showengardt

Meeting adjourned at 10:58 am on August 18, 2016 by President Martha Bellomy

Lauren Koenig
Secretary, Families For Stevenson Booster Club
August 18, 2016